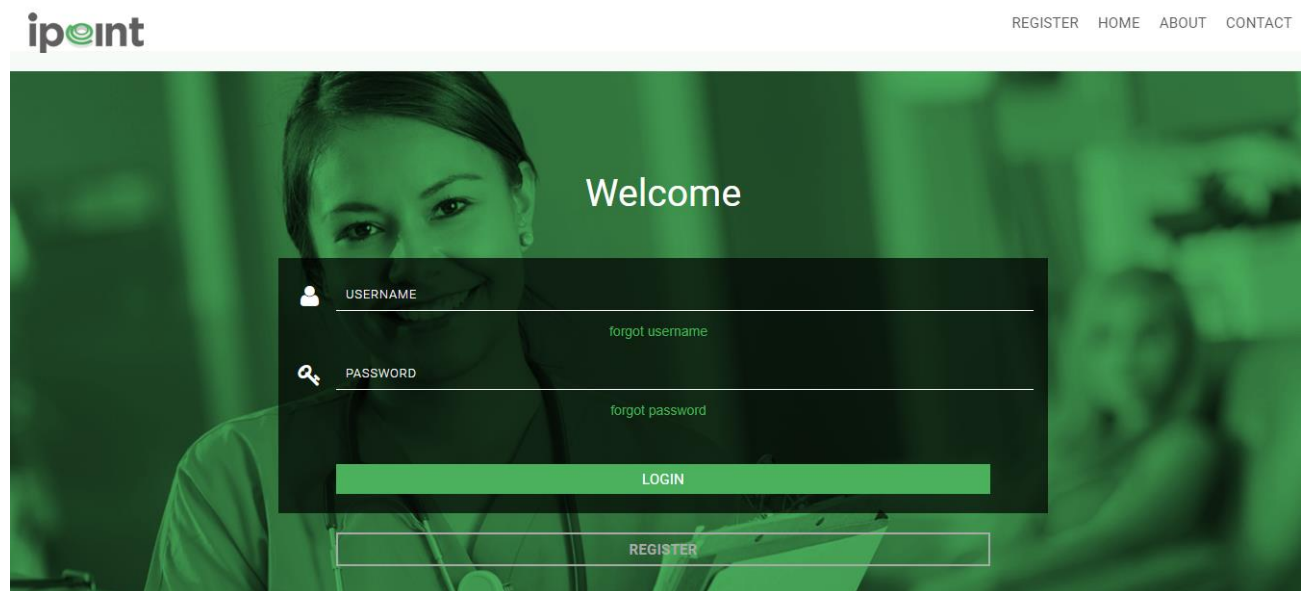


Setting up your ipoint account

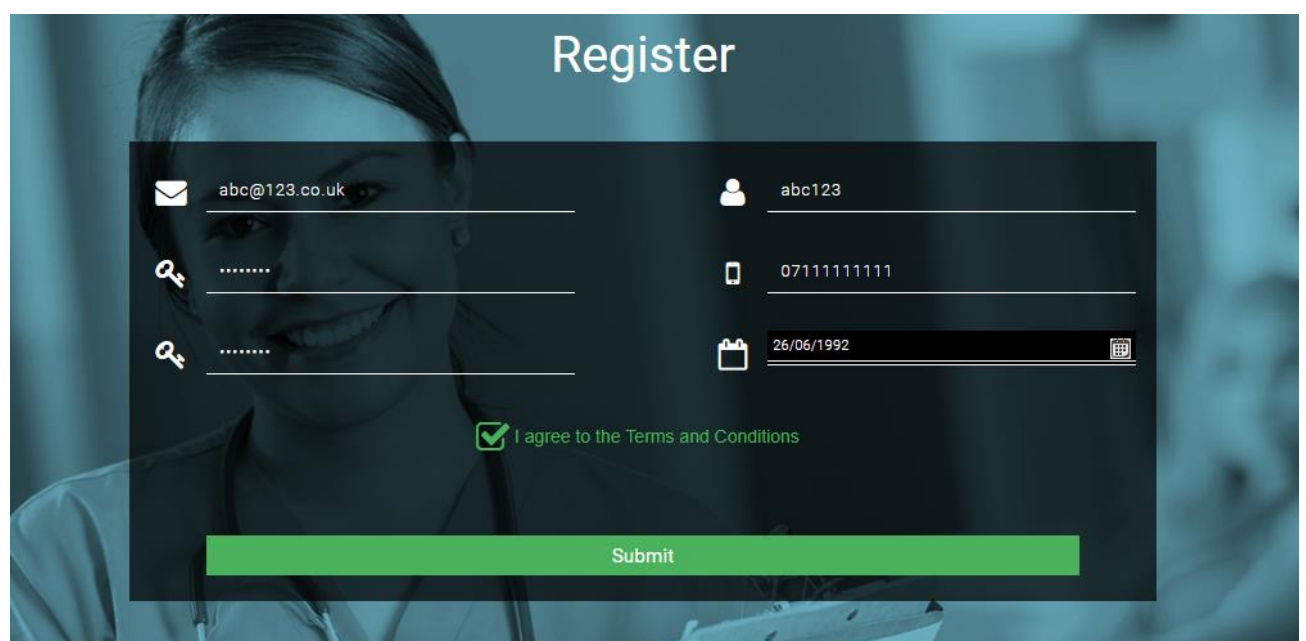
All TCS workers use ipoint for TCS shifts only and to manage their account. Please follow the below instructions to set up your account:

Step 1 – go to ipointweb.co.uk and click on the register option



The screenshot shows the ipoint website's login page. The background is a green-tinted image of a woman in a white lab coat. The ipoint logo is in the top left, and navigation links (REGISTER, HOME, ABOUT, CONTACT) are in the top right. The main heading is "Welcome". Below it is a dark grey login form with two input fields: "USERNAME" with a "forgot username" link and "PASSWORD" with a "forgot password" link. There are "LOGIN" and "REGISTER" buttons at the bottom of the form.

Step 2 – Please complete the register form by entering all required data and accepting the terms and conditions



The screenshot shows the ipoint website's register page. The background is a blue-tinted image of the same woman in a white lab coat. The heading is "Register". The form is dark grey and contains several input fields: an email field (abc@123.co.uk), a username field (abc123), a phone number field (07111111111), and a date of birth field (26/06/1992). There are also two password fields represented by asterisks. A checkbox is checked, with the text "I agree to the Terms and Conditions". A "Submit" button is at the bottom.

Setting up your ipoint account

Required information for registration

Email

We recommend you use your personal email address. Please use a valid and accessible email address as ipoint will send you a validation email before you can use your account.

Password

Please select a password to use for logging into ipoint. Your password must be at least 8 characters long and is case sensitive. We recommend choosing a password that is only known to yourself and is not easy to guess.

Confirm Password

Please confirm the password you have chosen.

Username

Please input the username you wish to use to log in to ipoint. It must be unique.

Mobile

Please ensure you enter your correct mobile number.

Date of birth

Please enter your date of birth by selecting it from the calendar.

Terms and conditions

Please read the ipoint terms and conditions. To continue with your registration, you will need to agree the terms and conditions by ticking the box.

Step 3 – Upon successful registration, you will receive an introductory email to your designated email inbox. The email will contain a link you will need to click on to verify your email address, this will activate your account. If you have any issues with your ipoint account, please contact our dedicated helpdesk on **0333 577 3600** or email ipoint.servicedesk@ukics.com